USC University of Southern California

FPM Health & Safety Training Program Matrix

USC FPM
Facilities Planning and Management

Facilities Planning and Management (FPM) Department FPM EH&S Training Group Category
(R-Required, O-Optional, [-] Not Required)

Training Requirement	Minimum Time Required for Presentation (hrs)	Month/Frequency	Regulatory Driver	FPM Point of Contact	Training Method	FPM Operations and Maintenance Staff (Including all Trades)	FPM Network Services	FPM Professional Staff (e.g., Capital Construction, etc.)	Office and Administrative Staff
Asbestos Operations & Maintenance Certification	16	Annually	8 CCR 1529	FPM EH&S	External - Instructor Led	R	O	O	-
Asbestos Awareness	2	Annually	8 CCR 1529	FPM EH&S	Internal	R	R	R	-
Powered Industrial Truck Operator License	4	Every 3 years	8 CCR 3668	FPM EH&S	Internal	R	-	-	-
Confined Space Entry Team	16	One Time	8 CCR 5157	FPM EH&S	Internal	R	O	O	O
Safe Driving Course (Required if 3 or more moving violations within last 3 years)	4	As needed	8 CCR 3203	Trojan Learn	Internal	R	R	O	O
Electric Cart & Community Vehicle (CDF BLDG)	4	Every 3 years	8 CCR 3668	FPM EH&S	Internal	R	R	R	R
FirstAid/ CPR	4	Biennially	8 CCR 1512 and 3400	FPM EH&S	Internal	R	R	R	O

Training Requirement	Minimum Time Required for Presentation (mins)	Month/Frequency	Regulatory Driver	FPM Point of Contact	Training Method	FPM Operations and Maintenance Staff (Including all Trades)	FPM Network Services	FPM Professional Staff (e.g., Capital Construction, etc.)	Office and Administrative Staff
FPM Exposure Assessment	15	Jan/Annually	8 CCR 3203/8 CCR 5208 (asbestos)	FPM EH&S	LMS	R	R	R	O
FPM Hazard Communication	30	Jan/Annually	8 CCR 5194	FPM EH&S	LMS	R	R	R	R
FPM Personal Protective Equipment	30	Jan/Annually	8 CCR 3380	FPM EH&S	LMS	R	R	R	O
Monthly Total Mins:	**75**								
FPM Safe Use of Hand and Power Tools	30	Feb/Annually	8 CCR 1698, 1699, 1704, 1707	FPM EH&S	LMS	R	R	R	-
FPM Hand Safety Awareness *(Office/Admin)*	15	Feb/Annually	8 CCR 3384	FPM EH&S	LMS	-	-	-	R
FPM Incident Analysis	15	Feb/Odd Years	8 CCR 3203	FPM EH&S	LMS	R	R	R	R
Monthly Total Mins:	**60**								
FPM Hearing Conservation Program	30	Mar/Annually	8 CCR 5097	FPM EH&S	LMS	R	R	R	O
FPM Fire Extinguisher Use and Maintenance	15	Mar/Odd Years	8 CCR 1922 and 1923	FPM EH&S	LMS	R	R	R	R
FPM Fall Protection	15	Mar/Annually	8 CCR 1669 - 1672	FPM EH&S	LMS	R	R	R	O
Monthly Total Mins:	**60**								
FPM Weather Related Injury & Illness Prevention (Heat Illness Prevention)	20	Apr/Annually	8 CCR 3395	FPM EH&S	LMS	R	R	R	O
FPM Excavation and Trench Hazards	30	Apr/Annually	8 CCR 1539- 1541.1	FPM EH&S	LMS	R	R	R	O
FPM Site-specific Health and Safety Plans	15	Apr/Annually	8 CCR 5192	FPM EH&S	LMS	R	R	R	O
Monthly Total Mins:	**65**								
NO TRAININGS		May							
Monthly Total Mins:									
FPM Respiratory Protection	45	Jun/Annually	8 CCR 5144	FPM EH&S	LMS	R	R	R	O
FPM Motor Vehicle and Fleet Safety	30	Jun/Annually	8 CCR 1597 - 1599	FPM EH&S	LMS	R	R	R	-
FPM Biological Hazards Safe Procedures	30	Jun/Annually	8 CCR 3203	FPM EH&S	LMS	R	R	R	O
Monthly Total Mins:	**105**								
FPM Ladder, Scaffold & Aerial Lift Safety	10	Jul/Annually	8 CCR 1635.1 - 1667, 3276, 3277	FPM EH&S	LMS	R	R	R	O
FPM Electrical Safety *(includes LOTO)*	30	Jul/Annually	8 CCR Subchapter 5 (Electrical Safety Orders), 8 CCR 3341 Group 1 (Low Voltage) and Group 2 (High Voltage)	FPM EH&S	LMS	R	R	R	O
Monthly Total Mins:	**40**								
FPM Workplace Ergonomics *(Office/Admin)*	15	Aug/ Even Years	8 CCR 5110	FPM EH&S	LMS	-	-	-	R
FPM Material Use Handling	15	Aug/Annually	8 CCR 6982	FPM EH&S	LMS	R	R	R	O
FPM Workplace Ergonomics and Repetitive Motion Injuries *(Field)*	15	Aug/Annually	8 CCR 5110	FPM EH&S	LMS	R	R	R	-
Monthly Total Mins:	**45**								
FPM Job Safety Assessments	30	Sep/Annually	8 CCR 3203	FPM EH&S	LMS	R	R	R	O
FPM Site Sanitation Requirements	45	Sep/Annually	8 CCR 5192	FPM EH&S	LMS	R	O	O	O
Emergency Response *(Includes Active Shooter)*	30	Sep/Annually	8 CCR 5192	DPS	LMS	R	R	R	O
Monthly Total Mins:	**105**								
FPM Safe Use and Handling of Compressed Air and Gas Cylinders	15	Oct/Annually	8 CCR 4648 - 4660	FPM EH&S	LMS	R	R	R	O
Emergency Preparedness *(Includes Earthquake Preparedness)*	30	Oct/Annually	8 CCR 5192 and many sections of the Title 8 General Industry Standards	DPS	LMS	R	O	O	O
Monthly Total Mins:	**45**								
FPM Slips, Trip, and Falls *(Office/Admin)*	15	Nov/Even Years	8 CCR 3271 - 3273	FPM EH&S	LMS	-	-	-	R
FPM Slips, Trip, and Falls *(Field)*	15	Nov/Annually	8 CCR 3271 - 3273	FPM EH&S	LMS	R	R	R	-
FPM Confined Space Entry Awareness	15	Nov/Annually	8 CCR 5157	FPM EH&S	LMS	R	R	R	O
FPM Bloodborne Pathogens	15	Nov/Annually	8 CCR 5193	FPM EH&S	LMS	R	R	R	O
Monthly Total Mins:	**60**								