

Date: 1/26/2023

Time: 8-9AM

**Location:
Zoom/Hybrid**

Facilitator: Shane Daywalt

Scribe: Angie Perassolo

Agenda

1. Welcome Shane Daywalt, our new Committee Chair.
2. Safety & Values Share- Great team effort!

Thank you, FPM shops who assisted during the emergency power outage this morning 1/26. Around midnight, the electrical steel manhole 4800 exploded and lost power to both the HHR and ANN buildings.

- Shane's Engineer responded immediately to the site. Great job to Shane's team who set up the emergency generators to ensure power was available for morning classes.
 - Ed Parra and the on-call electrician, Blake Griffith, responded right away. The manhole was coned off and caution tape was placed around the area.
 - Gary met with the contractor at the site in the morning to follow up and debrief. The contractor completed the confined space permit before entering the manhole. Gary partnered with the onsite watch commander to make sure traffic flow was secured around the area.
 - Mark mentioned that power was also lost to feeder S. This is a great opportunity to review emergency protocols, especially with outside contractors.
3. Roundtable
 - Mark's team responded to a gas leak at GFS. They were able to work with the gas company to quickly locate and repair the leak.
 - Going forward, our monthly Safety Committee meetings will begin at 7AM to accommodate schedules. The time may shift as needed.
 4. Trojan Learn Training Launch 2023
 - The Health & Safety new monthly safety training program kicked off in January 2023. All FPM Employees received an automated notification through Trojan Learn with their training assignment(s). The next set of training modules will launch in February.
 - Detailed training information can be found on the FPM training Matrix. Each training module takes about 15-20 minutes to complete.
 - No trainings will be scheduled in April due to Commencement preparations. December will be considered a make-up month for employees to finish up any outstanding trainings for the year.
 - The Health & Safety team will be working on translating these trainings into Spanish next year 2024.

5. Injury Report for December 2022

- Near Miss: A contractor was observed performing work unsafely on the exterior balcony of the School of Cinematic Arts. The contractor was asked to stop the work and come down because they were not using the proper safety equipment. Gary & Joe will follow up with the school of cinematic arts to see if this work was scheduled through FPM.
- Zones: An employee lost consciousness due to a personal medical condition and struck his head on the concrete. DPS was contacted immediately, and the employee was taken for treatment. This is a good reminder for employees to be aware if they see their co-workers are not feeling good or are acting differently, please report it.

6. 2023 Pedestrian Street Crossing

- Starting January 2023, pedestrians will be able to cross the street outside of an intersection without being ticketed, if it's safe to do so. Governor Newsom signed AB 2147, The Freedom to Walk Act which legalizes safe street crossings. This is a good opportunity to remind staff to take extra caution when on the road.

7. Action Items

- The emergency eyewash located in the EVA basement vault does not include a water containment basin. The concern is that water from the eyewash unit will drip onto the floor of the electrical room. A monthly PM workorder is scheduled for this eyewash station. Jose and Shane will do some testing to determine if a vendor needs to be contacted to install a basin underneath. The eyewash does not get used frequently so it may not be an issue.
- On the 2nd floor of VHE there is an operable slide window that does not lock. The concern is that this window could be accessed by unauthorized personnel using a step ladder. There is a request to either remodel the access to either a lockable window, remove the window and provide new storefront system with a door, or provide Lenel card access. **Jose walked this area and will provide photos to determine if a project is needed to address accessibility.**
- The roof access hatch leading up to the air conditioning unit that cools the elevator machine room is located very close to the roof edge without safety guard rails and signage. Gary and Jose went to inspect the roof hatch and access. **Angie will order fall protection signs to post at the entry point. The safety team will open a work order to install a guard rail upon exiting the hatch**
- The pedestrian crosswalk located just outside of the FPM and CAL buildings (leading to the Grand Ave parking structure) has multiple pavement warning lights that are not functioning at full capacity. When the walk signal is pressed, not all the lights flash properly and could pose a potential safety hazard for oncoming traffic. **Rod Butterfield will reach out to David Galaviz for next steps with the City of L.A. for the repairs. The FPM Health & Safety Team will prepare a communication for February's message to include awareness for occupants at FPM, CAL and Grand Ave structure.**

8. Uber and Lyft at USC

- There is a safety hazard with Uber & Lyft drop off and pickups around UPC, especially in the evenings by 125th gate and the Jefferson flag poles. Traffic gets very congested when classes are finished and the area becomes very unsafe for traffic and pedestrians.

Gary will reach out to Tony Mazza in USC Transportation.

Attendees: Angela Christopher, Angie Perassolo, Bianca Gonzalez, Gary Pons, Hector Puga, Jose Manrique, Juan Lezama, Laurie Stone, Mark Mosley, Monique Birault, Pix Verendia, Richard Navarro, Rod Butterfield, Wendy Kaszycki

Absent: Chris Toomey, Eric Johnson, Flo Ner, Luis Corona, Pix Verendia, Sylvester Lucas, Victor Garcia