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# AGENDA

- **ASSETWORKS - READY**
- **FMS SERVICE REQUESTS - ON-LINE PROCESS**
- **FIND YOUR REQUESTS**
- **DEMO**

# ASSETWORKS

## The AssetWorks Integrated Workplace Management System

The complete end-to-end solution for the higher education sector



### ReADY Online Engagement

Engage with Your Campus

ReADY engagement products are user-friendly, integrated solutions that connect you with your campus, its resources, and customers to provide the highest level of service.



### AiM Facilities Management Software

Empower Your Campus with an Integrated Solution

The AiM product is the core of our real estate and facility management systems, featuring five distinct pillars that combine to meet your campus's needs.

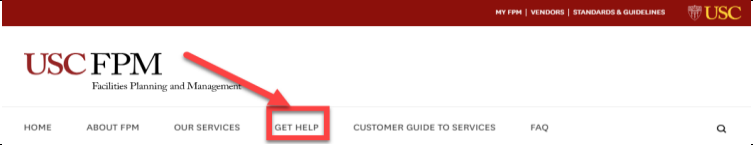
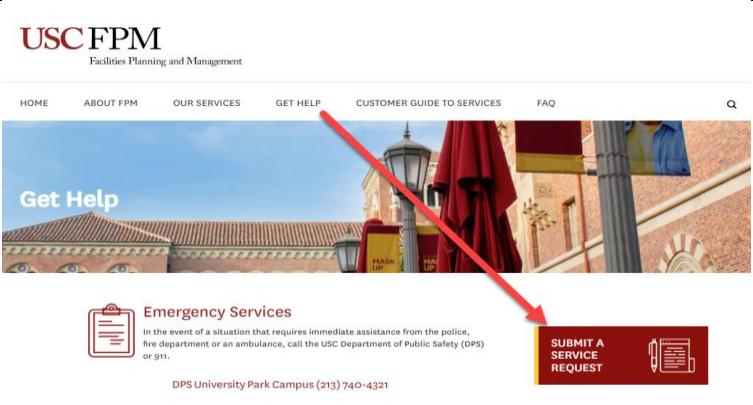



### Go Mobile Apps

Enhance Your Field Ops Agility & Productivity

Go mobile apps empower your personnel in the field, making your people more flexible and efficient on the job.

# ASSETWORKS

<p>1 - <a href="#">FPM Website</a> Click 'Get Help'</p>	
<p>2 – Message Page Click 'SUBMIT A SERVICE REQUEST'</p>	
<p>3 - Shibboleth Login</p>	

# ASSETWORKS

4 – ReADY Request:  
Select Tile

## Maintenance

Icon Needed Elevator Issues	Icon Needed Fire Alarms	Icon Needed Fumehood	Icon Needed HVAC	Icon Needed Lock, Door and Access	Icon Needed Electrical Issues
Icon Needed Custodial Issues	Icon Needed Fire Extinguisher Issues	Icon Needed Sidewalk Issues	Icon Needed Irrigation	Icon Needed Carpentry	Icon Needed Plumbing

## Projects and Billable Services

Icon Needed Event	Icon Needed Billable Services
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5 - Enter Request Information:  
Property (Building)  
Floor, Location  
Problem  
Describe your Request  
Continue by clicking "Next"

Property \* (Building, Lot, Field)  
(316) USC FACILITIES PLANNING AND MANAGEMENT (PPM)

Floor  
(1) 1ST FLOOR

Room #  
(100A) LOBBY AREA

Select the problem most closely related \*  
(IAQ-AIR QUALITY) INDOOR AIR QUALITY

Describe the work \*  
Provide work details.  
STRANGE ODOR FROM VENTS

Cancel Next >

6 – Attach documents, files, pictures.  
Continue to "Review"

Work Description  
USC FACILITIES PLANNING AND MANAGEMENT (PPM) Flr: 1 Rm: 100A CC: IAQ-AIR QUALITY - STRANGE ODOR FROM VENTS

Related docs and pics. [Help](#)

Drop Files To Attach Or:  
Browse

Call CRC for all Fumehood-related issues, do not use this form.

Cancel < Previous Review

7 – Review, Previous to edit, "Submit" to continue

Re HVAC

Customer Request

Cancel < Previous Submit

# ASSETWORKS

8 - Find your requests

Click "Process"

The screenshot shows the ASSETWORKS web application interface. At the top, there is a navigation bar with the following items: Home, Process (highlighted with a red box), Notifications (with a badge showing '6'), and Settings (with a dropdown arrow). Below the navigation bar, the main content area is divided into two columns. The left column is titled 'Request' and contains a list of categories: 'Awaiting Your Review' (with a badge showing '31'), 'Your Open Requests' (with a badge showing '14'), 'Your Watch List', 'Your Closed Requests', and 'All Requests'. A red arrow points from the 'Process' menu item to the 'Your Open Requests' category. The right column contains a search bar labeled 'Filter Your Open Requests' with a 'Clear' button. Below the search bar, there is a section titled 'Today' which lists two requests: 'IAQ-AIR QUALITY WORK AT PROPERTY 316 - USC FACILITIES PLANNING AND MANAGEMENT (FPM) CC STRANGE ODOR FROM VENTS' by '1589 Paul Flores' dated '09/06/2024', and 'UNDEFINED WORK AT PROPERTY 316 - USC FACILITIES PLANNING AND MANAGEMENT (FPM) BUILD OUT MIS SUITE' by '1587 Paul Flores' dated '09/06/2024'.

# ASSETWORKS

Click on  
"request"  
Then  
"AIM" to get  
WO

The screenshot displays the ASSETWORKS web application interface. At the top, there is a navigation bar with 'Home', 'Process', 'Notifications' (with a badge of 27), and 'Settings'. A search bar on the right contains the text 'Processes'. Below the navigation bar, the main content area is divided into several sections. On the left, there is a 'Request' sidebar with a list of filters: 'Awaiting Your Review' (97), 'Your Open Requests' (44), 'Your Watch List', 'Your Closed Requests', and 'All Requests'. A red arrow points from the text 'Click on "request"' to the 'Your Open Requests' filter. The main content area shows a list of requests under the heading 'Today'. The first request is 'CLOGGED TOILET WORK AT PROPERTY 119 - ROBERT GLEN RAPP ENGINEERING RESEARCH BUILDING (RRB) SINGLE TOILET CLOGGED' by 1658 Deborah Aguilar on 09/12/2024. The second request is 'DOOR CLOSURE WORK AT PROPERTY 10 - CENTER FOR ELECTRON MICROSCOPY AND MICROANALYSIS (CEM) DOOR NOT CLOSING' by 1657 Deborah Aguilar on 09/12/2024. The third request is 'ACCESS ISSUES WORK AT PROPERTY 113 - ANNA BING ARNOLD CHILD CARE CENTER (ABA) ACCESS ISSUE' by 1656 Deborah Aguilar on 09/12/2024. The fourth request is 'POWER WORK AT PROPERTY 112 - TOWN & GOWN (TGF) SWITCH NOT WORKING' by 1655 Deborah Aguilar on 09/12/2024. The fifth request is 'NO POWER WORK AT PROPERTY 108 - MUDD MEMORIAL RESEARCH BUILDING'. To the right of the list, there is a detailed view of the second request, 'DOOR CLOSURE WORK AT PROPERTY 10 - CENTER FOR ELECTRON MICROSCOPY AND MICROANALYSIS (CEM) DOOR NOT CLOSING' by 1657 Deborah Aguilar. This view includes a 'Workflow' section with a 'Generate since 09/12/2024 08:39 AM' timestamp. Below the workflow, there are tabs for 'Details', 'Attachments' (0), 'Approvals', 'Comments' (0), and 'AIM'. A red arrow points from the text 'Then "AIM" to get WO' to the 'AIM' tab. Below the tabs, there is a 'Records' section with a search bar and a table. The table has two columns: 'Record' and 'Status'. The first row shows 'Work Order: W001852 - Phase: 001' and 'OPEN'.

Home Process Notifications 27 Settings

Filter Your Open Requests Clear Stop Watching 2 of 20

**Request**

Awaiting Your Review 97

Your Open Requests 44

Your Watch List

Your Closed Requests

All Requests

**Today**

CLOGGED TOILET WORK AT PROPERTY 119 - ROBERT GLEN RAPP ENGINEERING RESEARCH BUILDING (RRB) SINGLE TOILET CLOGGED  
1658 Deborah Aguilar 09/12/2024

DOOR CLOSURE WORK AT PROPERTY 10 - CENTER FOR ELECTRON MICROSCOPY AND MICROANALYSIS (CEM) DOOR NOT CLOSING  
1657 Deborah Aguilar 09/12/2024

ACCESS ISSUES WORK AT PROPERTY 113 - ANNA BING ARNOLD CHILD CARE CENTER (ABA) ACCESS ISSUE  
1656 Deborah Aguilar 09/12/2024

POWER WORK AT PROPERTY 112 - TOWN & GOWN (TGF) SWITCH NOT WORKING  
1655 Deborah Aguilar 09/12/2024

NO POWER WORK AT PROPERTY 108 - MUDD MEMORIAL RESEARCH BUILDING

DOOR CLOSURE WORK AT PROPERTY 10 - CENTER FOR ELECTRON MICROSCOPY AND MICROANALYSIS (CEM) DOOR NOT CLOSING  
1657 Deborah Aguilar 09/12/2024 07:51 AM

Print Options Print Content

**Workflow**

Generate since 09/12/2024 08:39 AM

Details Attachments 0 Approvals Comments 0 AIM

**Records**

Show 10 entries Start typing to search

Record	Status
Work Order: W001852 - Phase: 001	OPEN

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# ASSETWORKS

Demo

<https://usctest.assetworks.cloud/ready#>